

CURRICULUM VITAE

NAME: MARBELLA EFUA INKOOM

DATE OF BIRTH: 21ST OCTOBER 1994

CONTACT: 0556282088

EMAIL ADDRESS: INKOOMMARSELEFUA8@GMAIL.COM

MARITAL STATUS: SINGLE

NATIONALITY: GHANAIAN

LANGUAGE SPOKEN: ENGLISH, ASANTE TWI, FANTE AND ARABIC

PERSONAL PROFILE

A hardworking, a devoted and scrupulous individual, a good team player equally good at taking initiatives on my own. I am committed to working not only energetically but with skills, ethic and honesty. I am an affable person with ability to adapt to new situations, I am always readily available to absorb pressure, work as an effective team member and my responsibilities towards my employers are that of standard.

CAREER OBJECTIVE

I am looking forward to work in an environment with great and dedicated mind ready to increase, transform output and also seeking a career with a progressive organization that provides the opportunity to capitalize my abilities to positively contribute towards achieving its goals.

EDUCATION AND QUALIFICATION

APRIL 2019 - OCTOBER 2019

(MCA) Diploma in Pharmacy Oak City International College
Adenta

SEPTEMBER 2016 - MARCH 2017

Global Professional Institute Kumasi
Diploma in Business Administration (Customer Service and
Quality Management)

2009 - 2013

WASSCE

Adiembra Senior High School
(General Arts)

Takoradi - Adiembra

2006 - 2009

B.E.C.E

Adiembra Junior High School

Takoradi - Adimbra

WORK EXPERIENCE

YEAR

2013 - 2014

Garden Mart Supermarket
Takoradi, Ghana
(Cashier)

YEAR

2014 - 2016

Maaysa's House, Lebanon
Cook and Housekeeping

YEAR

2018 - 2019

Honeysuckle Pub and Restaurant East Legon, Ghana
Waitress

YEAR

2019 - 2020

Medaid Pharmacy
Pharmacy Assistant

REFERENCES

Maaysa's House: +9613846662

Honey Suckle Pub and Restaurant: +233576951333

Medaid Pharmacy: +233553533351